






## → MANAGING PATIENTS THROUGH CARECONNECTION®

### Logging On

1. Access the CareConnection® website:  
<https://moccip.apshealthcare.com/cms/main>
2. Choose **Provider** under **Login Role**.
3. Enter **Username** and **Password**. Select **Submit**.  
You will be prompted to change your password the first time you log on.
  - Passwords must be a minimum of six characters, maximum of eight characters.
  - Passwords must contain at least one numeric and one alpha character.
  - Passwords are case-sensitive.
  - The system will prompt a password change every 45 days.
4. Once you have signed in you will need to select **I Agree**.
5. You are now signed onto the CareConnection® System.

### Points of Interest

- You may not hit “enter” to select an item.
- Do not use the page back button.
- Refresh the information by selecting the  Refresh Icon in the upper right-hand corner of the screen.

- The Memory List  will show the participants you’ve viewed during that log-in session. The Memory List is located in the top left-hand corner of the screen.
- The Contact Icon  provides a telephone number and email address to report technical difficulties.

### My Cases

- This will contain a list of participants that have elected you as their Health Care Home. You can narrow your search by selecting filters.
- To enter the participant’s account click on the name in **blue**.

### POC Pending

- This work area will allow you to view and approve a plan of care for a participant.

### My Inbox

- You will be able to send and respond to care management staff emails regarding a participant.

### Manage Users

- You can select your staff to have access to assist in managing a participant’s care.

If you have questions, please call the MO HealthNet Health and Wellness Program at 1-800-447-6804.